

**FRASER BOARD OF TRUSTEES  
MINUTES**

**DATE:** May 3, 2023

**MEETING:** Board of Trustees Regular Meeting

**PLACE:** Fraser Town Hall Board Room and Virtually

**PRESENT**  
**Board:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, and Parnell Quinn

**Staff:** Town Manager, Michael Brack; Town Clerk, Antoinette McVeigh; Deputy Town Clerk Leslie Crittenden; Wastewater Plant Superintendent, Joe Fuqua; Public Works Director, Paul Johnson; Police Chief Glen Trainor

**Others:** See attached list

Mayor Vandernail called the meeting to order at 7:00 p.m.

1. **Rollcall:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, and Parnell Quinn
2. **Approval of Agenda:**  
Trustee Cerkvenik moved, and Trustee Waldow seconded the **motion** to approve the agenda. **Motion carried: 6-0.**
3. **Consent Agenda:**
  - a) Minutes April 19, 2023Trustee Quinn moved, and Trustee Waldow seconded the **motion** to approve the consent agenda. **Motion carried: 6-0.**
4. **Open Forum:**  
Joseph Mulhearn
5. **Proclamation Annual Professional Municipal Clerks Week**
6. **Discussion and Possible Action:**
  - a) Resolution 2023-05-01 Contract with Raftelis for Water and Wastewater Rate StudyTrustee Cerkvenik moved, and Trustee Quinn seconded the **motion** to approve Resolution 2023-05-01 Contract with Raftelis for Water and Wastewater Rate Study **Motion carried: 6-0.**

**b) Resolution 2023-05-02 Construction and Inspections Agreement with Merrick**

Trustee Gregory moved, and Trustee Waldow seconded the **motion** to approve Resolution 2023-05-02 Construction and Inspections Agreement with Merrick **Motion carried: 6-0**. Trustee Quinn requested the total bill at the end of 2023.

**c) Ordinance No. 498 Amending Chapter 13 Article 2 Regarding Water Meters**

Trustee Cerkvenik moved, and Trustee Gregory seconded the **motion** to approve Ordinance No. 498 Amending Chapter 13 Article 2 Regarding Water Meters with the amended change, retaining the struck through sentence "Maintenance and repair of water meters shall be performed by the Town" further discussion to include "or a licensed plumbing contractor" seconded by Gregory. **Motion carried: 6-0**.

**Sec 13-2-310 – Water Meters.**

(b) All water meter assemblies shall be of a type, size and design as set forth in [Chapter 14](#), Design Criteria and Construction Standards, as adopted by the Board of Trustees. Maintenance and repair of water meters shall be performed by the Town or a licensed plumbing contractor. Any costs associated with neglect, abuse or tampering of the water meter assembly shall be the responsibility of the property owner and shall be added to other water service fees.

**d) Joint Facilities Oversight Committee Agenda Review**

The Board agreed with the proposed agenda.

**e) Mountain Parks Electric Director Election**

Roll call vote:

Philip Archer, one vote Trustee Gregory

Joe Smyth, two votes Trustees Waldow and Cerkvenik

Christine Larkin, no votes

Ryan Zorn, three votes Trustees Fisher, Quinn and Vandernail

Ryan Zorn was the winner and received the vote for the Town of Fraser ballot regarding the Mountain Parks Electric Director Election

**7. Updates**

a) Trustee Cerkvenik, State Advisory Transit Committee

b) Town Manger Brack, CDOT will be working on HWY 40 next week.

**8. Adjourn:**

Trustee Cerkvenik moved, and Trustee Quinn seconded the **motion** to adjourn. **Motion carried: 7-0**. Meeting adjourned at 7:43 p.m.

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Antoinette McVeigh, Town Clerk