

**FRASER BOARD OF TRUSTEES  
MINUTES**

- DATE:** March 15, 2023
- MEETING:** Board of Trustees Regular Meeting
- PLACE:** Fraser Town Hall Board Room and Virtually
- PRESENT**  
**Board:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, Parnell Quinn and, Katie Soles
- Staff:** Town Manager, Michael Brack; Previous Town Manager, Ed Cannon; Town Clerk, Antoinette McVeigh; Deputy Town Clerk Leslie Crittenden; Finance Director, Rob Clemens; Public Works Director, Paul Johnson; Water Utilities Superintendent, Lucus Seffens, Chief of Police Glen Trainor
- Others:** See attached list

Mayor Vandernail called the meeting to order at 6:00 p.m.

1. **Rollcall:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, Parnell Quinn and, Katie Soles

2. **Approval of Agenda:**  
Trustee Soles moved, and Trustee Cerkvenik seconded the **motion** to approve the agenda. **Motion carried: 7-0.**

3. **Consent Agenda:**  
a) Minutes March 1, 2023  
b) Resolution 2023-03-05 Surety Reduction for Rendezvous East Mountain Filing 12

Trustee Quinn moved, and Trustee Cerkvenik seconded the **motion** to approve the consent agenda. **Motion carried: 7-0.**

4. **Open Forum:**

5. **Discussion and Possible Action:**  
a) Water Efficiency Plan

Cora Wiese Moore and Julie Koehler from Merrick presented.

The Water Efficiency Plan will be available on the town's website. A public hearing to approve the Water Efficiency Plan will be scheduled in the next sixty days.

- b) Treasurer's Report, Finance Manager Rob Clemens

c) Ordinance 494 Amending Chapter 6, Article 1 Of the Fraser Municipal Code Regarding Business Licenses

Trustee Soles moved, and Trustee Waldow seconded the **motion** to approve Ordinance 494 Amending Chapter 6, Article 1 Of the Fraser Municipal Code Regarding Business Licenses. **Motion carried: 7-0.**

**7. Updates**

a) Trustee Quinn disclosed that Megan Luther of Simple Life Real Estate has been hired to sell units at 461 Muse Drive.

b) Trustee Cerkvenik, CDOT will meet with him to drive HWY 40 and discuss the potholes.

c) Ed Cannon, thank you and it's been an honor to serve Fraser. This was Cannons last meeting.

d) Mayor Vandernail welcomed Michael Brack as the new Town Manager for his first meeting in his new role.

**8. Adjourn:**

Trustee Soles moved, and Trustee Quinn seconded the **motion** to adjourn. **Motion carried: 7-0.** Meeting adjourned at 7:15 p.m.

---

Antoinette McVeigh, Town Clerk