

**FRASER BOARD OF TRUSTEES
MINUTES**

- DATE:** February 17, 2021
- MEETING:** Board of Trustees Regular Meeting
- PLACE:** Fraser Town Hall Board Room and Virtually
- PRESENT**
- Board:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Andy Miller, Brian Cerkvenik, Katie Soles, Parnell Quinn and Ryan Barwick
- Staff:** Interim Town Manager, Wesley LaVanchy; Town Clerk, Antoinette McVeigh; Town Planner, Catherine Trotter; Marketing and Economic Development Manager, Sarah Wieck; Finance Manager, Beth Williams; Assistant Town Manager, Michael Brack; General Accounting, Becky Alison; Police Chief, Glen Trainor
- Others:** N/A

Mayor Vandernail called the meeting to order at 7:00 p.m.

1. **Rollcall:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Andy Miller, Brian Cerkvenik, Katie Soles, Parnell Quinn and Ryan Barwick
2. **Approval of Agenda:**
Trustee Barwick moved, and Trustee Cerkvenik seconded the **motion** to approve the agenda. **Motion carried: 7-0.**
3. **Consent Agenda:**
 - a. Minutes February 3, 2021

Trustee Barwick moved, and Trustee Soles seconded the **motion** to approve the agenda. **Motion carried: 7-0.**
4. **Executive Session:**
For a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b), and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), regarding economic incentive program request. Including Interim Town Manager Wesley LaVanchy, Town Clerk Antoinette McVeigh, Assistant Town Manager Michael Brack, Town Planner Catherine Trotter and Town Attorney Rod McGowan and Building Department Official, Tom Hawkinson

Trustee Cerkvenik moved, and Trustee Soles seconded the **motion** to open the Executive Session. **Motion carried: 7-0.**

Trustee Soles moved, and Trustee Waldow seconded the **motion** to close the Executive Session. **Motion carried: 7-0.**

Attorney's Opinion Required by C.R.S. 24-6-402(2)(d.5)(II)(B). As the attorney representing the Town of Fraser, I am of the opinion that the entire executive session, which was not recorded, constituted a privileged attorney-client communication.

Rod McGowan, Town Attorney

5. Executive Session:

For a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b), and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), regarding development matters. Including Interim Town Manager Wesley LaVanchy, Town Clerk Antoinette McVeigh, Assistant Town Manager Michael Brack, Town Planner Catherine Trotter and Town Attorney Rod McGowan

Trustee Cerkvenik moved, and Trustee Soles seconded the **motion** to open the Executive Session. **Motion carried: 7-0.**

Trustee Miller moved, and Trustee Soles seconded the **motion** to close the Executive Session. **Motion carried: 7-0.**

Attorney's Opinion Required by C.R.S. 24-6-402(2)(d.5)(II)(B). As the attorney representing the Town of Fraser, I am of the opinion that the entire executive session, which was not recorded, constituted a privileged attorney-client communication.

Rod McGowan, Town Attorney

6. Executive Session:

For a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b), and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), regarding Public Health. Including Interim Town Manager Wesley LaVanchy, Town Clerk Antoinette McVeigh, Assistant Town Manager Michael Brack and Town Attorney Rod McGowan

Trustee Cerkvenik moved, and Trustee Soles seconded the **motion** to open the Executive Session. **Motion carried: 7-0.**

Trustee Miller moved, and Trustee Soles seconded the **motion** to close the Executive Session. **Motion carried: 7-0.**

Attorney's Opinion Required by C.R.S. 24-6-402(2)(d.5)(II)(B). As the attorney representing the Town of Fraser, I am of the opinion that the entire executive session, which was not recorded, constituted a privileged attorney-client communication.

Rod McGowan, Town Attorney

7. Discussion And Possible Action Regarding:

a) Public Health Order Update

The latest Public Health Order was provided in the packet.

Mayor Vandernail Statement: I was not involved with the Grand County Public Health or Colorado Public Health in making this decision what so ever. I had no conversations with Darcy or Abbie, I was not even invited to the conversation.

Trustee Barwick motioned to re-fund the program that was set up in November/December timeframe to help out the restaurants and bars that were affected by the COVID restriction changes at this time. Put \$25,000 back into that fund to be available to businesses that have been shut down by government agencies due to COVID regulations whether it's a state, county or municipality. Use the same or similar application process that we utilized in the November/December timeframe and allow those businesses to apply for assistance as needed. Motion seconded by Trustee Cerkvenik and Trustee Miller clarified the motion to state any governing agency not municipality. **Motion carried: 7-0**

ITM LaVanchy will work with Grand County for reimbursement for this money at a minimum once they receive CARES Act Money.

b) Business Enhancement Grant Program

Marketing and Economic Development Manager, Sarah Wieck presented to the Board. The Economic Development Advisory Committee recommended allowing business to use the funds for COVID specific upgrades and also for exterior enhancements as it was originally set up for. There is \$50,000 in the 2021 budget.

Trustee Soles moved, and Trustee Miller to reinstate our business enhancement grant program motion was amended to say as it was originally stated and for COVID updates, Trustees Miller seconded the amended motion. **Motion carried: 7-0**

c) Economic Development Advisory Committee Applications

The Board thanked all of the applicants.

The Board unanimously appointed Autumn Bishop and Kelsey Young.

TA McGowan was excused at 9:10 p.m.

8. Open Forum:

a) No public comments

9. Updates:

a) Staff Update on Technology- Michael

Raise your hand to comment during the Zoom meeting is active for all participants, a five-minute timer will now be shown to all participants for notification when a meeting will resume. Staff has created a live stream that will be posted through YouTube. The meetings will be available for 180 days after the meeting. This will allow the public to watch a meeting with out participation or sign in. The Board agreed to the live stream via YouTube. The staff is applying for a grant to expand the drop facility and services. The board requested relocation of the donation box for convenience and look into a QR code for online donations.

ITM LaVanchy- Merickk has hired a new manager for the Treatment Plant Expansion and is moving forward.

b) Staff Update on Events, Marketing and Economic Development – Sarah

Fraser's website is getting updated and a new tourism site is being developed. Mural Festival August 6-8. Trying to enhance the Oktober Fest. Working on an entertainment district. Working on the Colorado Main Street Program.

c) Staff Update on Meeting Notices- Antoinette

The agendas will contain all Virtual meeting information. The Zoom meeting invites will no longer be sent to any board or committee members.

10. Adjourn:

Trustee Soles moved, and Trustee Barwick seconded the **motion** to adjourn. **Motion carried: 7-0.** Meeting adjourned at 9:40 p.m.

Antoinette McVeigh, Town Clerk