

**FRASER WATER & WASTEWATER COMMITTEE  
MINUTES**

**DATE:** Tuesday, January 11, 2022

**MEETING:** Regular Meeting

**PLACE:** Fraser Town Hall Board Room

**PRESENT:**

**Committee:** Dennis Soles. Bob Wolf appeared through Zoom at 9:20am. Eileen Waldow appeared by Zoom at 9:36am.

**Staff:** Town Manager Ed Cannon; Public Works Director Russell Pennington; Water Superintendent Adam Cwiklin; Plant Superintendent Joe Fuqua; General Accountant Becky Allison

**Other:** None

Committee member Dennis Soles called the meeting to order at 9:32 a.m.

1. **Roll Call:** Dennis Soles, Bob Wolf, Eileen Waldow (at 9:36am).

2. **Approval of Agenda:**

Soles moved, and Waldow seconded the **motion** to approve the consent agenda. **Motion carried: 3-0.**

3. **Consent Agenda – Approval of Minutes:**

Approval of the consent agenda was moved to the next meeting.

4. a. **EQR Study Results:** Update presented by Joe Fuqua. The study is complete. We can add 15% more taps and maintain capacity without going into expansion. The study was the first in-depth study done in 20 years.

4. b. **Industrial Pre-Treatment Plan Update:** Presented by Ed Cannon. Geosyntec has been hired, and the study has just begun. They are refining the public message and working on community outreach. Discussion was made of composting.

4. c. **Project N Update:** Fuqua and Cannon updated. We will complete a years' worth of testing and sampling and see how the numbers look.

4. d. **Fraser Wastewater Collections System Master Plan:** Adam Cwiklin received the draft master plan this fall. A 10 year CIP will be done to address clay pipes.

5. **Other Business:**

Wolf – Ron Anderson has two taps he is paying services fees on. It was discussed how to address tap service fees on vacant land. We currently charge regular rates on vacant land, but new construction has a specific pre-co rate. It was mentioned that we may need another rate category for Taps-Un-used. The Committee would like this to be an Agenda item at the next meeting, which is April 12<sup>th</sup>.

**5. Other Business: (con't)**

Water Efficiency Plan - Cannon stated we can get a grant to cover 80% of a study fee. It would take around 8 months for the study process.

**6. Future Agenda Items:**

Service fees on vacant land.  
Water Efficiency plan.  
Water master plan.

**7. Adjourn:**

Wolf moved to end the Regular Meeting and Waldow seconded the **motion** to adjourn. **Motion carried: 3-0.** Meeting adjourned at 10:35 a.m.

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Becky Allison, General Accountant