



MEMO TO: Mayor Cerkvenik and Board of Trustees  
FROM: Lorraine Waters, Finance Director  
DATE: February 4, 2026  
SUBJECT: MOU providing and paying for employment  
for the Fraser Valley Arts

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**Matter before the Board:**

Discussion and possible motion to move forward with a Memorandum of Understanding for providing and paying for employment benefits of an executive director and up to two additional staff of Fraser Valley Arts.

**Background:**

Fraser Valley Arts was formed at the request of the Town of Fraser in 2021 to fund, build, and operate the Fraser Center of Creative Arts. Fraser Valley Arts is a 501(c)(3) nonprofit established to support and grow culture throughout the Fraser Valley.

**Considerations:**

Fraser Valley Arts is in the early stages of reaching their goals and currently lacks administrative services such as human resources, and employee benefits to attract and incentivize top quality applicants. With help from the Town of Fraser, Fraser Valley Arts will be able to hire, employ and provide benefits. This will also help the FVA to retain quality candidates while continuing the mission that they are dedicated to achieving.

Subject to the terms in the MOU, Fraser Valley Arts will reimburse the Town of Fraser for staff salary and benefits, up to such a time that Fraser Valley Arts exceeds three full-time employees.

**Recommendation:**

Town Staff recommend that the Board of Trustees discuss and evaluate the MOU with the Fraser Valley Arts. The services from the Town will be reimbursed and the benefits to the Fraser Valley Arts will enable the necessary growth toward the completion and benefits of creating the Fraser Valley Center for the Creative Arts.

