



MEMO TO: Mayor Vandernail and the Board of Trustees
FROM: Paul Johnson, Public Works Director
DATE: December 6, 2023
SUBJECT: Merrick & Company Task Order #3

MATTER BEFORE BOARD:

Consideration of Merrick & Company Task Order #3 to maintain and make changes to the water sewer models created by Merrick & Company.

BACKGROUND:

Merrick & Company has previously worked with the Town to create both a wastewater and water model for use by the Utilities department. Currently, the Town does not have the software needed to run the models and it is more cost effective to utilize Merrick & Company than to purchase the needed software.

RECOMMENDATION:

Staff recommends the Board approve the Town Manager to sign Task Order #3 for operation and maintenance of Town's utility models. Funds are allocated in the 2024 budget.

APPENDIXES:

Merrick & Company Task Order #3