

**FRASER BOARD OF TRUSTEES
MINUTES**

DATE: November 15, 2023

MEETING: Board of Trustees Regular Meeting

PLACE: Fraser Town Hall Board Room and Virtually

PRESENT

Board: Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, Parnell Quinn and, Katie Soles

Staff: Town Manager, Michael Brack; Town Clerk, Antoinette McVeigh; Assistant Town Manager, Sarah Catanzarite; Finance Director, Laurie Waters; Public Works Director, Paul Johnson; Town Planner, Garrett Scott; Wastewater Treatment Plant Superintendent, Joe Fuqua; Police Officer Cory Esslinger

Others: See attached list

Mayor Pro-Tem Eileen Waldow called the meeting to order at 6:40 p.m.

1. **Rollcall:** Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, Parnell Quinn and, Katie Soles
2. **Approval of Agenda:**
Trustee Cerkvenik moved, and Trustee Soles seconded the **motion** to approve the amended agenda moving consent agenda item h) Resolution 2023-11-09 Sharky's License Agreement to after open forum. **Motion carried: 6-0.**
3. **Consent Agenda:**
 - a) Minutes October 18, 2023
 - b) Minutes November 1, 2023
 - c) Treasurer's Report
 - d) Resolution 2023-11-16 Authorizing an Agreement with Snow Creations for the Colorado State Snow Sculpting Championship
 - e) Resolution 2023-11-06 GIS Contract with Northwest Colorado Council of Governments
 - f) Resolution 2023-11-07 200 Eisenhower Lease Agreement
 - g) Resolution 2023-11-08 Fraser Valley Metropolitan Recreation District Lease Agreement
 - h) Resolution 2023-11-10 Rendezvous License Agreement
4. **Open Forum:**
none

Trustee Quinn moved, and Trustee Soles seconded the **motion** to approve the consent agenda. **Motion carried: 6-0.**

5. Resolution 2023-11-09 Sharky's License Agreement:

Trustee Soles moved and Trustee Quinn seconded the **motion** to approve Resolution 2023-11-09 Sharky's License Agreement. **Motion carried: 5-0. Trustee Fisher recused.**

6. Public Hearing and Possible Action:

a) 2024 Budget Hearing

Trustee Soles moved and Trustee Quinn seconded the **motion** to open the public hearing regarding 2024 Budget. **Motion carried: 6-0.**

Proof of publication was presented in the packet.

Finance Director Lorrain Waters and Town Manager Michael Brack presented and answered questions.

No Public Comment was taken.

Trustee Gregory moved and Trustee Fisher seconded the **motion** to close the public hearing regarding 2024 Budget Hearing. **Motion carried: 6-0.**

- ai) Resolution 2023-11-15 Memorandum of Understanding Headwaters Trail Alliance**
- aii) Resolution 2023-11-14 Building Department Budget**
- aiii) Resolution 2023-11-12 Levying Property Taxes**
- av) Resolution 2023-11-11 Summarizing Revenues and Expenditures for Each Fund**
- av) Resolution 2023-11-13 Appropriating Sums of Money to Various Funds and Agencies**

Trustee Cerkvenik moved, and Trustee Quinn seconded the **motion** to approve the 2024 Budget and Resolution 2023-11-15 Memorandum of Understanding Headwaters Trail Alliance, Resolution 2023-11-14 Building Department Budget, Resolution 2023-11-12 Levying Property Taxes, Resolution 2023-11-11 Summarizing Revenues and Expenditures for Each Fund, Resolution 2023-11-13 Appropriating Sums of Money to Various Funds and Agencies. **Motion carried: 6-0.**

7. Discussion and Possible Action:

a) Resolution 2023-11-17 Memorandum of Understanding With KFFR

Trustee Soles moved, and Trustee Cerkvenik seconded the **motion** to approve Resolution 2023-11-17 Memorandum of Understanding With KFFR. **Motion carried: 6-0.**

b) DRAFT Ordinance 504 Establishment of Downtown Development Authority and Calling an Election

Troy Bernberg with Northland Securities, Dalton Kelly from Butler Snow and Bill Schrum with DCI presented to the Board.

No Action taken; this will be presented for a vote at the next meeting.

c) Ordinance No. 503 Amending Chapter 2 Article 2 Regarding Board of Trustees

Trustee Cerkvenik moved, and Trustee Soles seconded the **motion** to approve Ordinance No. 503 Amending Chapter 2 Article 2 Regarding Board of Trustees. **Motion carried: 6-0.**

d) Ordinance No. 502 Amending Chapter 6 Article 4 Regarding Alcoholic Beverages

Trustee Gregory moved, and Trustee Soles seconded the **motion** to approve Ordinance No. 502 Amending Chapter 6 Article 4 Regarding Alcoholic Beverages. **Motion carried: 6-0.**

e) Rezone Of Properties into The Riverwalk District

This item is being postponed to the Board of Trustees meeting on December 6, 2023 to allow for a 15-day public notice period, per state statute.

8. Updates:

- a) Trustee Gregory, US HWY 40 speed limit and GIS contract**
- b) Trustee Quinn, workforce housing versus affordable housing**
- c) Trustee Soles, Gerry Grosswald Day**
- d) Trustee Fisher, pedestrian lights on HWY 40**
- e) Town Manager Brack, Town awarded grant for stormwater study and public works facility infrastructure plans.**

9. Executive Session:

For a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b). For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e). Regarding Litigation. To include Town Manager, Michael Brack, Town Attorney Kent Whitmer

Trustee Gregory moved, and Trustee Quinn seconded the **motion** to open the public hearing regarding Litigation. **Motion carried: 6-0** at 8:46 p.m.

Trustee Cerkvenik moved, and Trustee Soles seconded the **motion** to close the public hearing regarding Litigation. **Motion carried: 6-0** at 9:20 p.m.

10. Executive Session:

For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(I) and not involving any specific employees who have requested discussion of the matter in open session. Town Manager Contract. To include Town Manager, Michael Brack, Town Attorney Kent Whitmer.

Trustee Fisher moved, and Trustee Gregory seconded the **motion** to open the public hearing regarding the Town Manager Contract. **Motion carried: 6-0** at 9:20 p.m.

Trustee Gregory moved, and Trustee Soles seconded the **motion** to close the public hearing regarding the Town Manager Contract. **Motion carried: 6-0** at 9:43 p.m.

11. Discussion And Possible Action Regarding:

a) Town Manager Contract

Trustee Gregory moved, and Trustee Cerkvenik seconded the **motion** to approve the annual Town Manager Contract with a salary increase of 6.7% for merit and longevity **carried: 5-0-1**, Trustee Quinn abstained.

12. Adjourn:

Trustee Cerkvenik moved, and Trustee Soles seconded the **motion** to adjourn. **Motion carried: 6-0**. Meeting adjourned at 9:45 p.m.

Antoinette McVeigh, Town Clerk