



MEMO TO: Mayor Vandernail and the Board of Trustees  
FROM: Sarah Catanzarite, Assistant Town Manager  
DATE: October 18<sup>th</sup>, 2023  
SUBJECT: Bike Park Community Engagement and Design

**MATTER BEFORE BOARD:**

Determination needed from the Board of Trustees on how to approach the community engagement and design of a bike park and pump track in the Cozens Ranch Open Space, given grant application timelines.

**ACTION REQUESTED:**

Approval of Resolution 2023-10-05 authorizing the Town Manager to enter a contract with American Ramp Company for community engagement and concept design of a bike park and pump track in the Lions Ponds area.

**BACKGROUND:**

The Fraser River Corridor Master Plan completed in April 2018 lays out plans for development of a Riverside Park to include a bike park and trails to be located along the Fraser River in the Lions Ponds area. At the Board of Trustees workshop on August 16<sup>th</sup>, 2023, Town staff and the Board visited the Cozens Ranch Open Space and the Board directed Town staff to move forward with plans for a bike park. Staff is currently working on obtaining funding for the park through a Great Outdoors Colorado (GoCo) grant with a deadline of January 25<sup>th</sup>, 2024. A community engagement process and conceptual design for the bike park will be integral in successfully leveraging this grant opportunity.

Staff has had conversations with [American Ramp Company \(ARC\)](#) who met with staff on site on September 26<sup>th</sup>. ARC specializes in bike parks and pump tracks and has worked with a number of Colorado communities in recent years to successfully design and build unique high quality bike parks. They also designed the skate park located in Granby. ARC excels at facilitating community engagement around the parks they design, providing options for online surveys regarding bike park features and design components and meeting with members of the community to help inform the conceptual designs presented for selection and ultimate approval by the community. We have also spoken with Skinny Traffic Trails, local trail builders who the Town has collaborated with, presently on Marianne's Loop Trail, who would be eager to work with ARC on this project.

American Ramp Company has been awarded a contract for the design and construction of bike parks through Sourcewell. [Sourcewell](#) is a government entity that provides cooperative contract purchasing agreements on behalf of participating public agencies (more information provided in packet). Cooperative contracts offer time and money savings for users by consolidating the efforts of numerous individually prepared solicitations into one, cooperatively shared process. This effectively handles the RFP process for government agencies and allows us to take advantage of volume pricing.

Colorado state statute authorizes cooperative purchasing by local governments (statute included in packet). Entities in Colorado who have used Sourcewell for contracting include Winter Park, Granby, Boulder, Colorado Springs, Denver, Durango, Eagle, Firestone, Fort Collins, Frisco, Glenwood Springs, Grand County, East Grand School District, Grand County Library District, and Grand Fire Protection District No. 1, among many others.

Entering into a contract with ARC for community engagement and design of a bike park and pump track at this time would allow us to begin the community engagement and design process prior to the holiday season. This provides a more comfortable timeline for a competitive January GoCo grant application, to hopefully secure funding to begin construction of a bike park in 2024.

The Scope of Work presented by ARC for this phase of the project includes:

- Community Engagement Meeting(s)
- Site Review
- Design Revisions
- Cost Estimate
- Material Quantity Take-offs

#### ALTERNATIVES:

The Town could opt not to use Sourcewell cooperative purchasing and instead publish our own RFP for community engagement and design of a bike park and pump track. Doing so would allow the Town to consider other options (provided other companies bid on the project) but would also delay the process, resulting in a more crunched timeline for preparing a successful GoCo grant application. We could also push out our funding request to a future grant cycle, likely moving the project start date to 2025 or later.

#### RECOMMENDATION:

Town Staff recommends that we move forward with signing a contract with ARC. Sourcewell has an extensive process for vetting the companies that bid on their RFPs and their process guarantees a competitive price. We feel confident that ARC will deliver a quality, unique conceptual design that incorporates community input, and that moving forward with this now will help set the project up for a successful GoCo grant application in January. We have also spoken with Scott Ledin, Executive Director of the Fraser Valley Metropolitan Recreation District. He has expressed interest in partnering on this project; and has no reservations regarding working with American Ramp Company.