



MEMO TO: Mayor Vandernail and the Board of Trustees
FROM: Paul Johnson, Public Works Director
DATE: May 3, 2023
SUBJECT: 2023 Construction Management and Inspection Services

MATTER BEFORE BOARD:

Consideration of Merrick proposal for 2023 Construction Management & Inspection Services.

BACKGROUND:

Merrick & Company (Merrick) has provided this service throughout the 2022 calendar year to provide project management for the three Town Capital Improvement Projects (CIP) and Construction Inspection services for development. This agreement continues these services through the from April 15th through December 31st of 2023.

BUDGET:

Construction Management of Capital Improvement Projects are included in the current approved budget. Construction Inspections for development costs are the previously approved rates included in the Master Agreement for Professional Services. Development costs are then passed through to the developer per the Subdivision Improvement Agreements as applicable.

RECOMMENDATION:

Staff recommends the Board of Trustees grant the Town Manager the authority to sign the Merrick Construction Management and Inspection Services contract.

APPENDIXES:

Proposal for 2023 Construction Management & Inspection Services.pdf