

**FRASER BOARD OF TRUSTEES  
MINUTES**

**DATE:** April 19, 2023

**MEETING:** Board of Trustees Regular Meeting

**PLACE:** Fraser Town Hall Board Room and Virtually

**PRESENT**

**Board:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, Parnell Quinn and, Katie Soles

**Staff:** Town Manager, Michael Brack; Town Clerk, Antoinette McVeigh; Deputy Town Clerk Leslie Crittenden; Finance Director, Rob Clemens; Public Works Director, Paul Johnson; Wastewater Plant Superintendent, Joe Fuqua; Project Manager, Monica Kopf, Police Chief, Glen Trainor

**Others:** See attached list

Mayor Vandernail called the meeting to order at 7:00 p.m.

1. **Rollcall:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, Parnell Quinn and, Katie Soles
2. **Approval of Agenda:**  
Trustee Quinn moved, and Trustee Soles seconded the **motion** to approve the agenda.  
**Motion carried: 7-0.**
3. **Consent Agenda:**
  - a) Minutes April 5, 2023
  - b) Resolution 2023-04-02 Elk Creek Condos Filling 3 Final Acceptance and Release of Surety
  - c) Resolution 2023-04-04 Elk Creek Condos Filling 4 Final Acceptance and Release of Surety

Trustee Soles moved, and Trustee Quinn seconded the **motion** to approve the consent agenda. **Motion carried: 7-0.**
4. **Open Forum:**  
none
5. **Public Hearing:**
  - a) Ordinance No. 496 Amending Chapter 19 Regarding the Development Improvements Agreement

Mayor Vandernail introduced the public hearing regarding Ordinance No. 496 Amending Chapter 19 Regarding the Development Improvements Agreement.

No public comment was taken. Proof of Publication was provided in the packet.

Trustee Waldow moved, and Trustee Quinn seconded the **motion** to close the public hearings regarding Ordinance No. 496 Amending Chapter 19 Regarding the Development Improvements Agreement. **Motion carried** 7-0.

Trustee Gregory moved, and Trustee Soles seconded the **motion** to approve Ordinance No. 496 Amending Chapter 19 Regarding the Development Improvements Agreement subject to further discussion. **Motion carried** 7-0.

**b)** Ordinance No. 497 Amending Chapter 19 Regarding Changes to The Review Process

Mayor Vandernail introduced the public hearing regarding Ordinance No. 497 Amending Chapter 19 Regarding Changes to The Review Process

Public Comment was taken from Greg Beckler. Proof of Publication was provided in the packet.

Trustee Quinn moved, and Trustee Waldow seconded the **motion** to close the public hearing Ordinance No. 497 Amending Chapter 19 Regarding Changes to The Review Process. **Motion carried: 7-0.**

Trustee Waldow moved, and Trustee Soles seconded the **motion** to approve Ordinance No. 497 Amending Chapter 19 Regarding Changes to The Review Process **Motion carried: 7-0.**

**6. Discussion and Possible Action:**

**a)** Ordinance No. 495 Amending Chapter 14 Regarding Grease Interceptors

Trustee Soles moved, and Trustee Waldow seconded the **motion** to approve Ordinance No. 495 Amending Chapter 14 Regarding Grease Interceptors **Motion carried: 7-0.**

**b)** Industrial Pre-Treatment Program (IPP) Options

The Trustees recommend Option #1 Treat Industrial Waste at the WWTP to the Joint Facilities Oversight Committee:

The JFOC approves installation of Project N (nitrogen) at the cost of \$12 Million (estimated) to add an additional organic waste treatment facility to enhance nitrogen removal. This would require breweries and distilleries to meet zero discharge requirements with a supplied organic waste collection tank that would be collected by WWTP operators to be used as a carbon source to enhance nitrogen removal at the WWTP.

Northern Colorado Water Conservancy District has a driven interest in supporting both installation and operational costs towards this project with a contribution of 70% (~\$8.4M) towards this capital project. This leaves an estimated \$3.6M for the JFOC to pay including any financial burden passed through to the industrial waste source i.e., Breweries, distilleries.

**c)** Joint Facilities Oversight Committee Independent Manager Alternative Study

Trustee Soles moved, and Trustee Fisher seconded the **motion** to oppose the contract with FCS Group to evaluate regional wastewater management and staffing alternatives for the Joint Facilities Oversight Committee. **Motion carried: 7-0.**

**d) Treasurer's Report**

Presented by Rob Clemens Finance Director

**7. Updates**

a) Town Manager Michael Brack, Thank you to Monica Kopf and Public Works for the suggested code changes, Welcome Sarah Catanzarite the new Assistant Town Manager, Planning Services Options.

b) Trustee Waldow Colorado Senate Bill 213

Trustee Waldow moved, and Trustee Soles seconded the motion to write a letter to Dylan Roberts to oppose SB213. **Motion carried** 6-1, Gregory abstained.

**8. Adjourn:**

Trustee Soles moved, and Trustee Quinn seconded the **motion** to adjourn. **Motion carried: 7-0.** Meeting adjourned at 8:50 p.m.

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Antoinette McVeigh, Town Clerk