

**FRASER BOARD OF TRUSTEES  
MINUTES**

- DATE:** January 4, 2023
- MEETING:** Board of Trustees Regular Meeting
- PLACE:** Fraser Town Hall Board Room and Virtually
- PRESENT**
- Board:** Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, Parnell Quinn and, Katie Soles
- Staff:** Town Manager, Ed Cannon; Town Clerk, Antoinette McVeigh; Assistant Town Manager, Michael Brack; Finance Director, Rob Clemens; Wastewater Plant Superintendent, Joe Fuqua
- Others:** See attached list

Mayor Pro-Tem Waldow called the meeting to order at 7:06 p.m.

1. **Rollcall:** Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, Parnell Quinn and, Katie Soles
2. **Approval of Agenda:**  
Trustee Quinn moved, and Trustee Soles seconded the **motion** to approve the amended agenda to include item #9 Announcement of Town Manager Finalist or declare the sear failed.. **Motion carried: 6-0.**
3. **Consent Agenda:**
  - a) Minutes December 7, 2022
  - b) Resolution 2023-01-01 Official Posting Location

Trustee Soles moved, and Trustee Quinn seconded the **motion** to approve the consent agenda. **Motion carried: 6-0.**
4. **Open Forum:**
5. **Liquor And Beer Licensing Authority:**
  - a) Public Hearing and Possible Action
    - ai) Liquor License Application for BBQ Caboose LTM Dba Solstice Bistro

Mayor Pro-Tem Waldow opened the public hearing. Trustee Fisher recused herself because she signed the petition.

Town Attorney Kent Whitmer disclosed that he represents the applicants of BBQ Caboose LTM Dba Solstice, Susan Kulitsch and Tito Nieto in matters not related

to the liquor license application. The Board and applicants agreed it was acceptable for Mr. Whitmer to preside over the public hearing.

Town Clerk McVeigh entered into the record the proof of publication, Liquor finding facts, Resolution 2023-01-02, and application.

Applicant Tito Nieto presented to the board and answered questions. No public comment was taken.

Trustee Cerkvenik moved, and Trustee Quinn seconded the **motion** to close the Public Hearing regarding the application for BBQ Caboose LTD, dba Solstice Bistro **Motion carried: 5-0.**

Trustee Soles moved, and Trustee Gregory seconded the **motion** to approve Resolution 2023-01-02 Approving the liquor license application for BBQ Caboose LTD, dba Solstice Bistro. **Motion carried: 5-0.**

**6. Discussion and Possible Action:**

**a)** Julie Sutor, Congressman Joe Neguse Representative

**b)** Northwest West Colorado Council of Governments Appointments (NWCCOG)

Trustee Cerkvenik moved, and Trustee Soles seconded the **motion** to appoint Trustee Gregory as the Town representative for NWCCOG and the Town Manager as the alternate.

Trustee Cerkvenik moved, and Trustee Quinn seconded the **motion** to appoint the Town Manager to the Economic Development District. **Motion carried: 6-0.**

**c)** Resolution 2023-01-03 Fraser Sanitary Sewer Upgrade Project

Trustee Gregory moved, and Trustee Quinn seconded the **motion** to approve Resolution 2023-01-03 Fraser Sanitary Sewer Upgrade Project. **Motion carried: 6-0.**

**d)** Engage Special Council For Victoria Village

The Board approved the Town Manager to engage Special Council for Victoria Village not to exceed \$300 per hour.

**e)** Industrial Sampling And Flow Monitoring Project 2022

Wastewater Superintendent Fuqua presented the Study and answered questions. This information will be presented at the next Joint Facilities Oversight Committee meeting.

**f)** Construction Guarantee Agreement Fraser Middle Park Health Center

Trustee Soles moved and Trustee Quinn seconded the motion to approve the Construction Guarantee Agreement Fraser Middle Park Health Center, Trustee Cerkvenik abstained and after further discussion Trustee Soles withdrew the motion.

The Board instructed staff to request an engineers cost estimate to determine the surety. This will be presented again at a future meeting.

7. **Updates**  
a)

8. **Executive Session:**

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e). Town Manager Recruitment to include Rob Clemens and Jon Stavney

Trustee Gregory moved, and Trustee Soles seconded the **motion** to open the Executive Session at 8:47 p.m. **Motion carried: 6-0.**

Trustee Gregory moved, and Trustee Soles seconded the **motion** to close the Executive Session at 9:53 p.m. **Motion carried: 6-0.**

9. **Announcement Town Manager Finalists or Declare the search failed:**

The Board announced they have determined five candidates to move forward to the interview process.

10. **Adjourn:**

Trustee moved, and Trustee seconded the **motion** to adjourn. **Motion carried: 7-0.** Meeting adjourned at p.m.

---

Antoinette McVeigh, Town Clerk