



2023
Amended Memorandum of Understanding (MOU)
Headwaters Trails Alliance and Town of Fraser

ORGANIZATION: Headwaters Trails Alliance (HTA)

VALID: January 2023 – December 2023

PURPOSE: General Operating Expenses, 120 Zerex St. Lease, Trail Maintenance Funds, Trail Projects, 4E Signs, Stewardship Ambassador Program

This MOU between Headwaters Trails Alliance, a 501(c)(3) non-profit organization, and the Town of Fraser, is designed to identify the mutually beneficial relationship between the two entities and specify annual actions with which each can depend.

HTA, its staff and board, agree that HTA will perform the following tasks:

1. Staff and handle daily guest interactions at the Outdoor Information Center, 120 Zerex St., a significant portion of the workday and workweek in order to assist with outdoor recreation informational needs.
2. Provide updated and current information and maps to guests and offer suggestions for outdoor recreation in Fraser, the Fraser Valley, and Grand County in general.
3. Assist the Town of Fraser with funding requests for outdoor recreation development and town improvements, including attending meetings, writing letters of support, assisting with trails and recreation development plans.
4. Seek additional funding from the Town of Fraser for projects that directly impact Fraser residents and guests. If funding is granted, HTA agrees to annually document and present how the funds were expended (i.e. projects, operations, materials, etc.).
5. Maintain Town of Fraser, USFS, Fraser Experimental Forest, and Denver Water Board trails in the Fraser area. Maintenance includes: retread, resurfacing, drainages, culverts, turnpikes, bridges, signage, reroutes when necessary & approved, etc. HTA will communicate any needs or trail problems above and beyond the issues identified above.
6. Manage the winter trail grooming project in both the Towns of Winter Park and Fraser and on the Fraser-to-Granby Trail. Provide a winter trail grooming project plan and MOU. Provide a grooming plan for the Cozens Ranch Open Space to facilitate access to the Fire & Ice Festival on February 4, 2023 HTA will submit invoices for reimbursement by April 15, 2022 to the Town of Fraser.
7. Market and engage trail users in the Adopt-a-Trail Program for community involvement and to lessen costs associated with trail maintenance.
8. Recognize the Town of Fraser's support in media (newspaper, Facebook, social media) and all other appropriate means (i.e. kiosks, maps, signage, etc.). HTA will list the Town of Fraser as a partner on projects.
9. Meet with Fraser Town employees each spring to determine Public Works' needs for trail work, staining of wooden structures, etc., and will schedule work days with volunteers around

these identified projects.

10. Assist the Town of Fraser with maintenance on the Rendezvous 4E trail system which was conveyed to Fraser on February 3, 2021. HTA will provide the Town of Fraser with an annual 4E Scope of Work and estimated budget.

11. Work with the Town of Fraser on events and the promotion of Fraser's walkability.

The **Town of Fraser**, agrees to the following:

1. To provide for use of 120 Zerex St. for HTA's annual administrative space at no charge to HTA. The Town of Fraser agrees to maintain the building and its operational systems. The lease is subject renewal each December. The approximate value of this annual lease is \$15,000.

2. Support HTA via funding for general operations and projects in the Fraser area, including a contribution for trail maintenance work performed specifically in Fraser in the amount of \$12,500.

3. Provide HTA with annual funding to support general operations and projects that enhance transportation in Grand County, especially in the Fraser area. These funds should be for projects that connect Fraser to other towns and/or improve connectivity between trail systems in the Fraser Valley, but are subject to the discretion of HTA. Fraser will contribute \$30,000 towards the USFS Trails Smart Sizing Project and/or BLM Phases Redevelopment Project for fiscal year 2023.

4. Provide HTA annual funding for Rendezvous 4E trail maintenance to assess and maintain the following trails: Hawk, Chickadee, Chicken-Hawk, Bench, Switchback, Columbine Woods, Pumphouse Pass, etc. HTA anticipates an annual maintenance cost of \$5,000 for 7-10 days. If signage costs exceed available grant funds, Fraser will assist with remaining funding needs.

5. Provide HTA with a contribution of \$5,000 for the annual Stewardship Ambassador program, placing volunteers at Fraser trailheads.

6. Work with HTA during budget cycles to identify mutually beneficial projects and potential funding sources.

7. Work with HTA for outdoor recreation signage enhancements in order to maintain uniformity between towns and ultimately, Grand County.

8. Keep HTA updated with established protocols for funding requests, especially transportation tax funds.

9. Support HTA's efforts to provide a groomed winter trail on the Fraser River Trail, Marianne's Trail (aka Lunch Loop), Givelo Trail, and Northwest Passage Trails for residents and guests by subsidizing the cost of the trail grooming expenses from Mountain States Snowcats and HTA equipment and grooming expenses.

10. Work together for enhancements to parking lots and trailhead areas, including, but not limited to Lower Creekside, Rodeo/Givelo, Rendezvous at Rendezvous Rd.

Send All Correspondence To:

Meara McQuain
Headwaters Trails Alliance
PO Box 946
Granby, CO 80446

Accepted by: Town of Fraser

Name: _____ Signature: _____

Title: _____ Date: _____

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Name: _____ Signature: _____

Title: _____ Date: _____