

**FRASER BOARD OF TRUSTEES
MINUTES**

DATE: October 19, 2022

MEETING: Board of Trustees Regular Meeting

PLACE: Fraser Town Hall Board Room and Virtually

PRESENT Board: Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, Parnell Quinn and, Katie Soles

Staff: Town Manager, Ed Cannon; Assistant Town Manager, Michael Brack; Finance Director, Rob Clemens; General Accountant; Becky Allison; Police Chief Glen Trainor

Others: See attached list

Mayor Vandernail called the meeting to order at 7:02 p.m.

1. **Rollcall:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, Parnell Quinn and, Katie Soles

2. **Approval of Agenda:**
Trustee Waldow requested that the October 5, 2022 Minutes be removed from the agenda. The Board would like clarification regarding the Colorado Main Street discussion and have the minutes presented at the next meeting.

Resolution 2022-10-03 Amended and Reinstated Final Plat Koselig on Main will be moved from the consent agenda to Discussion Item 5h.

Mayor Vandernail requested the Executive Session be removed. All agreed.

Trustee Soles moved, and Trustee Waldow seconded the **motion** to approve the amended agenda. **Motion carried: 7-0.**

3. **Consent Agenda:**
a) Minutes September 28, 2022
b) Resolution 2022-10-02 Surety Reduction The Meadows at Grand Park Filing NO. 1

Trustee Waldow moved, and Trustee Fisher seconded the **motion** to approve the amended consent agenda. **Motion carried: 7-0.**

4. **Open Forum:**
None

5. **Discussion and Possible Action:**
a) Fraser River Valley Regional Housing Partnership Update

Mike Johnson made a presentation.

b) Treasurer's Report

Finance Director Rob Clemens presented the report.

c) Joint Facilities Fund 2023 Budget Review

Presented by Finance Director Clemens and Wastewater Superintendent Joe Fuqua. No action was taken by the Board on this matter.

d) Employee Retention Plan

Presented by Finance Director Clemens.

Trustee Quinn moved, and Trustee Gregory seconded the **motion** to have Town Manager Ed Cannon facilitate the bonuses. **Motion carried: 7-0.**

e) Resolution 2022-10-04 Merrick Engineering Master Contract

Presented by Town Manager Cannon.

Trustee Soles moved, and Trustee Quinn seconded the **motion** to approve Resolution 2022-10-04 Merrick Engineering Master Contract. **Motion carried: 7-0.**

f) Change Request for Additional Work for UPRR and US40 Sewer Design –
Presented by Town Manager Cannon.

Trustee Waldow moved, and Trustee Soles seconded the **motion** to have Town Manager Cannon sign the presented Change Order. **Motion carried: 7-0.**

h) Resolution 2022-10-03 Amended and Reinstated Final Plat Koselig on Main

Trustee Soles moved, and Trustee Gregory seconded the **motion** to approve the Resolution 2022-10-03 Amended and Reinstated Final Plat Koselig on Main. **Motion carried: 5-2. Aye** Trustees Fisher, Gregory, Quinn, Soles and Cerkvenik Nay Mayor Vandernail and Trustee Waldow.

l) Town Manager Discussion – Mayor Vandernail requested that the Town start the search process now and see who applies. Trustee Soles suggested Town Manager Cannon begin the advertising process and give a timeline at the next Town Board meeting.

6. Updates

- a) Special Meeting October 26, 2022 – Will be an executive session regarding the metro district service plan.
- b) Trustee Waldow asked about the recruitment for the new Public Works Manager. Town Manager Cannon made an offer today.
- c) Trustee Fisher asked why the frontage road reopened but then closed. Town Manager Cannon said it needs to be inspected.

7. **Adjourn:**
Trustee Soles moved, and Trustee Gregory seconded the **motion** to adjourn. **Motion carried: 7-0.** Meeting adjourned at 8:36 p.m.

Becky Allison, General Accountant