

**FRASER BOARD OF TRUSTEES  
MINUTES**

**DATE:** July 20, 2022

**MEETING:** Board of Trustees Regular Meeting

**PLACE:** Fraser Town Hall Board Room and Virtually

**PRESENT**

**Board:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, Parnell Quinn and, Katie Soles

**Staff:** Town Manager, Ed Cannon; Town Clerk, Antoinette McVeigh; Deputy Clerk, Leslie Crittenden; Assistant Town Manager, Michael Brack; Finance Director, Rob Clemens; Chief of Police Glen Trainor

**Others:** See attached list

Mayor Vandernail called the meeting to order at 6:00 p.m.

1. **Rollcall:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Kaydee Fisher, Lewis Gregory, Parnell Quinn and, Katie Soles

The Board welcomed Leslie Crittenden the Deputy Clerk.

2. **Approval of Agenda:**  
Trustee Waldow moved, and Trustee Soles seconded the **motion** to approve the agenda. **Motion carried: 7-0.**

3. **Discussion and Possible Action:**
  - a) Service Fee on Vacant Land- Ron Anderson

The Board requested the staff to gather more information and bring the water/sewer service fee on vacant land back to a future agenda.

- b) Resolution 2022-07-03 Final Plat Koselig on Main

Trustee Gregory moved, and Trustee Cerkvenik seconded the **motion** to approve Resolution 2022-07-03 Final Plat Koselig on Main with the addition of condition g. minimum parking requirement must be met. **Motion carried: 7-0.**

- c) Utility Vehicle Purchase Approval

Trustee Soles moved, and Trustee Cerkvenik seconded the **motion** to approve the Town Manager to purchase the utility truck. **Motion carried: 7-0.**

- d) Treasurer's Report

Finance Manager Rob Clemens presented to the Board.

e) Victoria Village Request for Qualifications

Assistant Town Manager presented to the Board. The Board would like to include the consideration for a parking garage.

f) Resolution 2022-07-01 Adopting Wastewater Collection System Master Plan

The Board requested additional information and will be brought back to a future meeting.

g) Proposed Annexation Discussion

The Board is in favor of the proposed land donation and annexation for the land located west of Eisenhower.

4. **Open Forum:**

a) none

5. **Updates**

a) Trustee Waldow inquired about the Brewery and Distillery sold waste findings. This study is still in progress.

b) Trustee Soles, great turnout for the first Fraser Farmers Market. Thanks to Paula and Rebecca for parking assistance.

6. **Executive Session:**

For a conference with the Special Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e). Regarding litigation. Including Town Attorney Kent Whitmer, Town Manager Ed Cannon

Trustee Cerkvenik moved, and Trustee Soles seconded the **motion** to open the Executive Session at 8:30 p.m. **Motion carried: 7-0.**

Trustee Soles moved, and Trustee Waldow seconded the **motion** to close the Executive Session at 8:59 p.m. **Motion carried: 7-0.**

Attorney's Opinion Required by C.R.S. 24-6-402(2)(d.5)(II)(B). As the attorney representing the Town of Fraser, I am of the opinion that the entire executive session, which was not recorded, constituted a privileged attorney-client communication.

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Kent Whitmer, Town Attorney

7. **Adjourn:**

Trustee Gregory moved, and Trustee Cerkvenik seconded the **motion** to adjourn. **Motion carried: 7-0.** Meeting adjourned at 8:59 p.m.

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Antoinette McVeigh, Town Clerk