



MEMO TO: Mayor Vandernail and the Board of Trustees
FROM: Catherine E. Trotter, AICP, Town Planner
DATE: July 11, 2018
SUBJECT: Fraser River Corridor Master Plan – Pilot Project Contract

MATTER BEFORE BOARD:

Fraser River Corridor Master Plan Cozens Ranch Open Space Lions Ponds Pilot Project Contract.

ACTION REQUESTED:

Approval of Resolution 2018-07-01 authorizing the Town Manager to enter into a contract for the Lions Pond Pilot Project with Skinny Traffic Trails.

EXECUTIVE SUMMARY:

The Town of Fraser has just completed the Fraser River Corridor Master Plan with the assistance from THK and GOCO funding. The community is anxious to implement some of the recommendations this summer, 2018. Staff is recommending entering into a contract to construct the Pilot Project as detailed in the Master Plan.

BACKGROUND:

The Town of Fraser received a GOCO Planning Grant in the amount of \$65,000.00 to develop a Master Plan for the Fraser River Corridor. The Town of Fraser wanted a balance between natural resources, river restoration, and recreational activities. The Fraser River Corridor Master Plan created a community driven vision for the Cozens Ranch Open Space that identifies open space needs, goals and strategies to activate this under-utilized 120-acre open space asset. Part of the GOCO grant provided funding to produce Construction Documents for the Pilot Project highlighted in the Master Plan. The major action items of the pilot project include the following: reconstructing most of the trails around the Lions Ponds to improve ADA accessibility and planting a mix of tree species along the southern edges of both ponds. We published an Invitation to Bid for such project and received one bid from Skinny Traffic LLC. in the amount of \$59,696.00. Skinny Traffic LLC., is a local company based in Fraser. Their executive summary states that the company dedicates their passion and livelihood to creating high quality, well built, sustainable trail experiences to all people who choose to enjoy the outdoor environment.

ALTERNATIVES:

We could choose to not enter into a contract with this company and re-publish another Invitation to Bid.

RECOMMENDATION:

Staff recommends the Town Board authorize the Town Manager to enter into a contract with Skinny Traffic LLC., to begin construction of the Cozens Ranch Open Space Lions Ponds Pilot Project and start implementing the recommendations in the Fraser River Corridor Master Plan.