

**TOWN OF FRASER
RESOLUTION 2021-12-04-06**

A RESOLUTION AUTHORIZING **THE INTERIM TOWN MANAGER** TO ENTER INTO AN **AMENDED** MEMORANDUM OF UNDERSTANDING (MOU) WITH HEADWATERS TRAILS ALLIANCE

BE IT HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FRASER, COLORADO THAT:

1. The **Interim Town Manager** is hereby authorized to enter into the attached **amended** Memorandum of Understanding with Headwaters Trails Alliance.

READ, PASSED ON ROLL CALL VOTE, AND ADOPTED BY THE BOARD OF TRUSTEES THIS 2^{1st} DAY OF APRIL 2021.

Votes in favor: ____
Votes opposed: ____
Abstained: ____

BOARD OF TRUSTEES OF THE
TOWN OF FRASER, COLORADO

BY: _____
Mayor

ATTEST: _____
Town Clerk

(S E A L)



2021

**Amended Memorandum of Understanding (MOU)-
Headwaters Trails Alliance and Town of Fraser**

ORGANIZATION: Headwaters Trails Alliance (HTA)

VALID: January 2021 – December 2021

PURPOSE: General Operating Expenses, 120 Zerex St. Lease, Trail Maintenance Funds, Trails, Smart Sizing Project Funds

This MOU between Headwaters Trails Alliance, a 501(c)(3) non-profit organization, and the Town of Fraser, is designed to identify the mutually beneficial relationship between the two entities and specify annual actions with which each can depend.

HTA, its staff and board, agree that HTA will perform the following tasks:

1. Staff and handle daily guest interactions at the Outdoor Information Center, 120 Zerex St., a significant portion of the workday and workweek in order to serve as a guest services agent and to assist with outdoor recreation informational needs.
2. Provide updated and current information and maps to guests and offer suggestions for outdoor recreation in Fraser, the Fraser Valley and Grand County in general.
3. Assist the Town of Fraser with funding requests for outdoor recreation development and town improvements, including attending meetings, writing letters of support, assisting with trails and recreation development plans.
4. Seek additional funding from the Town of Fraser for projects that directly impact Fraser residents and guests. If funding is granted, HTA agrees to annually document and present how the funds were expended (i.e. projects, operations, materials, etc.).
5. Maintain Town of Fraser, USFS, Fraser Experimental Forest and Denver Water Board trails in the Fraser area. Maintenance includes: retread, resurfacing, drainages, culverts, turnpikes, bridges, signage, reroutes when necessary & approved, etc. HTA will communicate any needs or trail problems above and beyond the issues identified above.
6. Manage the winter trail grooming project in both the Towns of Winter Park and Fraser and on the Fraser-to-Granby Trail. Provide a winter trail grooming project plan and MOU.
7. Market and engage trail users in the Adopt-a-Trail Program for community involvement and to lessen costs associated with trail maintenance.
8. Recognize the Town of Fraser's support in media (newspaper, Facebook, social media) and all other appropriate means (i.e. kiosks, maps, signage, etc.). HTA will list the Town of Fraser as a partner on projects.
9. Meet with Fraser Town employees each spring to determine Public Works' needs for trail work, staining of wooden structures, etc. and will schedule work days with volunteers around these identified projects.
10. Assist the Town of Fraser with maintenance on the Rendezvous 4E trail system which was

conveyed to Fraser on February 3, 2021. Funding provided from 2020 OLRT grant to HTA.

The **Town of Fraser**, agrees to the following:

1. To provide for use of 120 Zerex St. for HTA's annual administrative space at no charge to HTA. The Town of Fraser agrees to maintain the building and its operational systems. The lease is subject renewal each December. The approximate value of this annual lease is \$15,000.
2. Support HTA via funding for projects in the Fraser area, including a contribution for trail maintenance work performed specifically in Fraser in the amount of \$6,000.00.
3. Provide HTA with a contribution of \$5,000 toward the cost to complete a countywide outdoor recreation economic impact study.
4. Provide HTA with annual funding to support general operations, trail maintenance and trail projects that enhance transportation in Grand County, especially in the Fraser area, in the amount of \$4,500. These funds should be for projects that connect Fraser to other towns and/or improve connectivity between trail systems in the Fraser Valley, but are subject to the discretion of HTA. Additionally, Fraser will contribute \$30,000 towards the USFS Trails Smart Sizing Project for fiscal year 2020.
5. Work with HTA during budget cycles to identify mutually beneficial projects and potential funding.
6. Work with HTA for outdoor recreation signage enhancements in order to maintain uniformity between towns and ultimately, Grand County.
7. Keep HTA updated with established protocols for funding requests, especially transportation tax funds.
8. Support HTA's efforts to provide a groomed winter trail for residents and guests by subsidizing the cost of the trail portion from Rendezvous from Safeway.

Send All Correspondence To:

Meara McQuain
Headwaters Trails Alliance
PO Box 946
Granby, CO 80446

Accepted by: Town of Fraser

Name: _____ Signature: _____

Title: _____ Date: _____

Accepted by: Headwaters Trails Alliance

Name: _____ Signature: _____

Title: _____ Date: _____