

TOWN OF FRASER
RESOLUTION 2018-05-01

A RESOLUTION AUTHORIZING 2018 TRANSIT EXPENDITURES

WHEREAS, Fraser voters approved a new 1% sales tax to fund transit, trails and capital projects and the Town of Fraser has been engaged in providing enhanced transit services to the community; and

WHEREAS, it has been the intent of the Towns of Fraser and Winter Park to enter into an intergovernmental agreement regarding transit services; and

WHEREAS, despite the interest of both parties, an intergovernmental agreement has not been approved given that the implementation of the new services and development of more data has been a priority; and

WHEREAS, it is the intent of the Fraser Town Board to confirm its partnership in provision of transit services by approving certain March 2018 transit expenditures and reimbursing the town of Winter Park accordingly.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FRASER, COLORADO THAT:

The Town Manager is authorized to make payment to the Town of Winter Park for certain transit expenditures for March 2018 in the amount of \$62,342.45.

READ, PASSED ON ROLL CALL VOTE, AND ADOPTED BY THE BOARD OF TRUSTEES THIS 2nd DAY OF MAY 2018.

Votes in favor: ____
Votes opposed: ____
Absent: ____
Abstained: ____

BOARD TRUSTEES OF THE
TOWN OF FRASER, COLORADO

BY: _____
Mayor

ATTEST:

(S E A L)

Town Clerk

Memorandum



Date: April 16th, 2018
To: Jeff Durbin, Town Manager, Town of Fraser
From: Stan Zemler, Interim Town Manager, Town of Winter Park
RE: Request for Payment – Transit Services – March 2018

Background

As you are aware, the Town of Winter Park has been providing public transit service in the Upper Fraser Valley since November 11, 2015. Through its Memorandum of Understanding with Winter Park Resort, Winter Park has assumed the operating contract with First Transit that provides drivers, rolling stock, maintenance and other operational functions of the service. Winter Park has received (and paid) all invoices for service since November 2015 and is obligated to do so until June 30, 2020, at which time the existing First Transit contract expires (with a renewal option until 2022).

In addition, Winter Park has provided service to the Town of Fraser since November 2015 as well as provided a seat on the Transit Advisory Committee upon the approval of sustainable funding sources in the election of November 2015. The TAC has worked diligently to provide a high level of service in Fraser and the surrounding areas and is continuing to do so as the system matures. It is Winter Park's belief that we have met or exceeded all of our obligations in the MOU as well as to the general public.

Analysis

Winter Park's analysis of cost for each route provided in Fraser is as follows:

- The minutes-per-hour for the Summer route apportion to 40% Fraser and 60% Winter Park. This same time analysis can be extended to the Black route as well as the Night Lift.
- The Purple Express route timing is split evenly between Fraser, Winter Park and the unincorporated Meadowridge area. Apportionment should be a three-way split between the parties.
- The Purple/Fraser Cirque circulates through both Fraser and Meadowridge, and should be apportioned 50% Fraser and 50% Meadowridge.
- The mileage on the Red Line/Rec Center apportions to 15% to Fraser (1.5 miles) and 85% Winter Park (8.3 miles).
- Paratransit is an essential service that is required to be provided in Fraser, Winter Park and unincorporated Grand County within three-quarters of a mile from any fixed route. This route is logically split three ways between Fraser, Winter Park, and Meadowridge.
- The Granby route serves four stop locations in Fraser. There are 27 total stops on the route, which calculate as follows: Winter Park – 10 stops (37%), Fraser – 4 stops (14.8%), Granby – 6 stops (22.2%), Grand County – 7 stops (26%).

Below is a monthly spreadsheet reflecting the routes, riders, and costs affiliated with providing service in March 2018:

COST							
Route	Hours	Riders	Riders/Hour	% of Total Hours	% of Total Riders	Cost Per Route	Cost Per Rider
Black	1209.00	28,998	23.99	21.13%	26.26%	\$64,214.40	\$2.21
Red	577.50	5,862	10.15	10.10%	5.31%	\$30,673.13	\$5.23
Purple Express	276.00	5,452	19.75	4.82%	4.94%	\$14,659.37	\$2.69
Purple Cirque	467.50	7,506	16.06	8.17%	6.80%	\$24,830.63	\$3.31
Blue	290.50	9,315	32.07	5.08%	8.44%	\$15,429.51	\$1.66
Yellow	290.50	6,379	21.96	5.08%	5.78%	\$15,429.51	\$2.42
Brown	584.50	8,427	14.42	10.22%	7.63%	\$31,044.93	\$3.68
Orange	290.50	7,898	27.19	5.08%	7.15%	\$15,429.51	\$1.95
Green	347.50	16,223	46.68	6.07%	14.69%	\$18,456.99	\$1.14
Mary Jane	325.50	5,291	16.25	5.69%	4.79%	\$17,288.49	\$3.27
Night Lift	457.00	4,219	9.23	7.99%	3.82%	\$24,272.94	\$5.75
Summer	0.00	-	#DIV/0!	0.00%	0.00%	\$0.00	#DIV/0!
Granby	294.50	4,629	15.72	5.15%	4.19%	\$15,641.97	\$3.38
Paratransit	310.00	224	0.72	5.42%	0.20%	\$16,465.23	\$73.51
TOTAL	5720.50	110,423	19.30			\$303,836.62	\$2.75
Fraser %	19.91%						

Based on the cost breakdown analysis above, the First Transit contract cost for service for March 2018 would be as follows:

COST AND REVENUE BREAKDOWN							
Route	CDOT	Town of Granby	Grand County	HOAs	Town of Fraser	Town of Winter Park	Total
Black					\$25,685.76	\$38,528.64	\$64,214.40
Red					\$4,600.97	\$26,072.16	\$30,673.13
Purple Express			\$4,886.46		\$4,886.46	\$4,886.46	\$14,659.37
Purple Cirque			\$12,415.32		\$12,415.32		\$24,830.63
Blue						\$15,429.51	\$15,429.51
Yellow			\$7,714.76			\$7,714.76	\$15,429.51
Brown						\$31,044.93	\$31,044.93
Orange						\$15,429.51	\$15,429.51
Green						\$18,456.99	\$18,456.99
Mary Jane						\$17,288.49	\$17,288.49
Link CNR					\$9,709.17	\$14,563.76	\$24,272.94
Summer					\$0.00	\$0.00	\$0.00
Granby		\$3,472.52	\$4,066.91		\$2,315.01	\$5,787.53	\$15,641.97
Paratransit			\$5,488.41		\$5,488.41	\$5,488.41	\$16,465.23
TOTAL		\$3,472.52	\$34,571.85	\$0.00	\$65,101.10	\$200,691.16	\$303,836.62
% of Total		1.14%	11.38%		21.43%	66.05%	100.00%
REVENUE	\$12,875.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,875.00
Op Grant					2758.642521	\$10,116.36	
TOTAL REVENUE	\$12,875.00	\$0.00	\$0.00	\$0.00	\$2,758.64	\$10,116.36	\$12,875.00
DIFFERENCE	\$12,875.00	-\$3,472.52	-\$34,571.85	\$0.00	-\$62,342.45	-\$190,574.80	-\$290,961.62

A few items to note about this analysis:

- The cost breakdown is for actual amounts paid to First Transit for service.
- This only includes amounts and does not include Winter Park's personnel costs, marketing costs, new bus acquisitions (which drives down the fixed cost of the service), bus painting and maintenance costs, consultant fees, legal counsel review, the new RideHop smartphone application and other functions of the service. These items will need to be addressed in any future agreement that we enter into between Fraser and Winter Park.
- Winter Park applied for and received a Section 5311 Operating Award from the Colorado Department of Transportation in the amount of \$154,500 for 2018. The monthly invoicing from CDOT is \$12,875, of which 19.91% can be attributed to the Town of Fraser for March. This amounts to a credit of \$2,758.64 as shown in the cost allocation spreadsheet above.

Based on the analysis, the cost of service provided to Fraser for the month of March 2018 is \$62,342.45. Again, it should be noted that there are other hard and soft costs incurred that have not been addressed in this breakdown of transit services provided.

Request for Payment

Winter Park respectfully requests payment from the Town of Fraser in the amount of \$62,342.45 for transit services provided during the month of March 2018.

Should you require any additional information, please feel free to contact me at your earliest convenience.

TOWN OF WINTER PARK

PO Box 3327

50 Vasquez Road

Winter Park CO 80482

Phone: 970-726-8081 Fax:

INVOICE



Date	Number	Page
04/12/2018	252	1

Bill To: TOWN OF FRASER
PO BOX 370
FRASER CO 80442

Customer No. 2

Contact: BETH WILLIAMS

Terms: DUE ON RECEIPT

Quantity	Description	Unit Price	Net Amount
1	March Transit Services	62,342.45	62,342.45
		Amount	62,342.45
		Balance Due	<u>62,342.45</u>

TO:	Town of Winter Park	DATE:	Invoice# 11454980
	P.O. Box 3327	ISSUING LOC. CODE:	Mar-18
	Winter Park, CO 80482	BILLING CUSTOMER #	55489
		BILLING PERIOD:	35761
			March 1 - 31, 2018

Fixed Monthly Cost

\$ 89,762.28

Hourly Rates

Public Transit

<i>Services:</i>	<u>Hours</u>	<u>Cost</u>	<u>Miles</u>	
Black	1,209.00	\$37,938.42	14,754.00	
Purple C	467.50	\$14,670.15	6,200.00	
Purple X	276.00	\$8,660.88	4,853.00	
Red	577.50	\$18,121.95	5,384.00	
Blue	290.50	\$9,115.89	5,115.00	
Yellow	290.50	\$9,115.89	4,675.00	
Orange	290.50	\$9,115.89	5,170.00	
Brown	584.50	\$18,341.61	6,710.00	
	0.00	\$0.00	0.00	
Green	347.50	\$10,904.55	3,812.00	
Mary Jane	325.50	\$10,214.19	5,456.00	
Granby	294.50	\$9,241.41	7,161.00	
Lift CNR	457.00	\$14,340.66	4,477.00	
Paratransit	310.00	\$9,727.80	1,089.00	
TOTAL	5,720.50	\$179,509.29	74,856.00	\$31.38 per Hour \$ 179,509.29

<i>Fuel Adjustment</i>	\$ GAL	\$0.00	\$34,565.05
	# OF GAL		

INVOICE TOTAL \$303,836.62

ACCOUNTING ONLY		
Location	Account	Amount
55489	43110	\$ 269,271.57
55489	52130	\$34,565.05
55489		\$0.00
Invoice Total		\$303,836.62

Please remit one copy with payment. Thank you.

FIRST TRANSIT, INC.

WINTERPARK/INTERWEST 55489
 PO Box 166 1471 Winter Park Drive
 Winter Park, CO 80482

Phone: 970-726-4163
 Fax: 970-726-9765

INVOICE #

11454980

Invoice Date

04/06/2018

Terms

Net 30 Days

Customer Number

35761

Purchase Order #

554890318

Customer Information

Name TOWN OF WINTER PARK 1452
 Address P.O. BOX 3327
 WINTER PARK, CO 30482

Service Description	Location	Account	Amount
5720.5 hrs of service	55489	43110	\$179,509.29
Fuel pass thru	55489	52130	\$34,565.05
Fixed Rate	55489	43110	\$89,762.28

Comments

March 2018 billing

Invoice Sub-Total

303,836.62

TAX EXEMPT

Sales Tax

0.00

Total

303,836.62

Deposits

0.00

Balance Due

303,836.62

Please detach bottom portion to be returned with remittance

Location Number	55489
Customer Number	35761
Invoice Number	11454980
Invoice Total	303,836.62

Remit to:

FIRST TRANSIT, INC.
 22192 Network Place
 Chicago, IL 60673-1221
 USA

00000554890000035761001145498000303836621