

**FRASER WATER & WASTEWATER COMMITTEE  
MINUTES**

**DATE:** Tuesday, January 14, 2020

**MEETING:** Regular Meeting

**PLACE:** Fraser Town Hall Board Room

**PRESENT:**

**Committee:** Committee Chair Ron Anderson, Herb Meyring, Dennis Soles, Mayor Philip Vandernail, Eileen Waldow and Bob Wolf

**Staff:** Town Manager Jeff Durbin; Finance Manager Beth Williams, Public Works Director Russell Pennington; Water Superintendent Adam Cwiklin; Equipment Operator and Utilities Nick Rardin; Equipment Operator and Utilities Brad Rome; Equipment Operator and Utilities Lucus Seffens

**Other:**

Committee Chair Anderson called the meeting to order at 9:02 a.m.

**1. Roll Call:**

**2. Approval of Agenda:**

Mayor Vandernail moved, and Waldow seconded the **motion** to approve the Agenda. **Motion carried: 6-0.**

**3. Consent Agenda – Approval of Minutes:**

September 10, 2019

Wolf moved, and Soles seconded the **motion** to approve the minutes. **Motion carried: 6-0.**

Bob Wolf inquired about having more detail in the minutes. Usually the minutes are action minutes but the recording of the meeting is posted online for 6 months.

**4. a. Water System Metrics And Update:**

Equipment Operator and Utilities employees, Nick Rardin, Brad Rome and Lucus Seffens did a presentation on what the Public Works Utilities Department activities consist of on a daily, weekly, monthly and quarterly basis.

**4. b. Sewer Master Plan:**

Adam Cwiklin and Russell Pennington discussed the Merrick notice of award for the Wastewater Collection System Master Plan.

**5. Other Business:**

Bob Wolf wants the Committee to start discussing Mill Levies. Emphasizing that the Town cannot rely always on growth as a revenue stream, a mill levy is a way to receive money for the Water and

Wastewater Funds and the Town/Committee needs to start educating the public about Mill Levies and the need for them.

**6. Future Agenda Items:**

The Committee would like to discuss Mill Levies, Budget, Plant Investment Fees (PIF) and Service Fees at future Committee Meetings.

**7. Adjourn:**

Waldow moved to end the Regular Meeting and Meyring seconded the **motion** to adjourn. **Motion carried: 6-0.** Meeting adjourned at 11:01 a.m.

---

Beth Williams, Finance Manager