

**FRASER BOARD OF TRUSTEES
MINUTES**

DATE: December 4, 2019

MEETING: Board of Trustees Regular Meeting

PLACE: Fraser Town Hall Board Room

PRESENT

Board: Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Andy Miller, Herb Meyring, Katie Soles, Parnell Quinn and Ryan Barwick

Staff: Town Manager Jeff Durbin; Town Clerk, Antoinette McVeigh; Town Planner Catherine Trotter; Marketing and Economic Development Manager, Sarah Wieck; Public Works Director, Russell Pennington; Finance Manager, Beth Williams; Utilities Administrator, Rytis Raila; Police Chief, Glen Trainor

Others: Mira, Headwaters Trail Alliance

Mayor Vandernail called the meeting to order at 6:00 p.m.

1. **Rollcall:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Andy Miller, Herb Meyring, Katie Soles, Parnell Quinn and Ryan Barwick

2. **Executive Session:**

For a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) and For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e). Regarding litigation to include TM Durbin and TA McGowan

Trustee Soles moved, and Trustee Miller seconded the **motion** to enter the Executive Session at 6:02 pm. **Motion carried: 7-0.**

Trustee Soles moved, and Trustee Miller seconded the **motion** to exit the Executive Session at 6:30 pm. **Motion carried: 7-0.**

Town Attorney McGowan was excused after the Executive Session.

Attorney's Opinion Required by C.R.S. 24-6-402(2)(d.5)(II)(B). As the attorney representing the Town of Fraser, I am of the opinion that the entire executive session, which was not recorded, constituted a privileged attorney-client communication.

Rod McGowan, Town Attorney

3. **Approval of Agenda:**

Trustee Soles moved, and Trustee Waldow seconded the **motion** to approve the agenda moving items 5(g) Resolution 2019-12-14 Headwaters Trail Alliance Memorandum of Understanding and 5 (h) Resolution 2019-12-15 Crosswalk Lighting Purchase before the Public Hearing. **Motion carried: 7-0.**

4. Consent Agenda:

- a) Resolution 2019-12-01 GIS
- b) Resolution 2019-12-02 105 Norgren Lease Agreement
- c) Resolution 2019-12-03 200 Eisenhower Lease Agreement
- d) Resolution 2019-12-04 Fraser Valley Metropolitan Recreation District Lease Agreement
- e) Resolution 2019-12-05 Sharky's License Agreement
- f) Resolution 2019-12-06 Rendezvous License Agreement

Trustee Miller moved, and Trustee Quinn seconded the **motion** to approve the consent agenda. **Motion carried: 7-0.**

5. Updates:

Soles- Bury power lines, look at potential flooding
Durbin- Grand Places
Barwick- Deed Program, cross walk lighting
Mayor- Flashing open signs on businesses
Miller- Mill Levy

6. Discussion and Possible Action Regarding:

- a) Resolution 2019-12-15 Crosswalk Lighting Purchase

Trustee Soles moved, and Trustee Miller seconded the **motion** to approve Resolution 2019-12-15 Crosswalk Lighting Purchase. **Motion carried: 7-0.**

- b) Resolution 2019-12-14 Headwaters Trail Alliance Memorandum of Understanding

Mira from Headwaters Trail Alliance presented and answered questions.

Trustee Miller moved, and Trustee Barwick seconded the **motion** to approve Resolution 2019-12-14 Headwaters Trail Alliance Memorandum of Understanding. **Motion carried: 7-0.**

7. Public Hearing And Possible Action:

- a) 2020 Budget

Proof of publication was provided in the packet. No public comment was taken.

Trustee Soles moved and Trustee Quinn **motion** to close the Public Hearing. **Motion carries 7-0.**

8. Discussion and Possible Action Regarding:

- a) Resolution 2019-12-08 Summarizing Revenues and Expenditures for Each Fund
- b) Resolution 2019-12-09 Levying Property Taxes

- c) Resolution 2019-12-10 Appropriating Sums of Money to Various Funds and Agencies
- d) Resolution 2019-12-11 Law Enforcement Budget
- e) Resolution 2019-12-12 Building Department Budget

Trustee Soles motioned and Trustee Miller seconded the **motion** to approve Resolution 2019-12-08 Summarizing Revenues and Expenditures for Each Fund, Resolution 2019-12-09 Levying Property Taxes, Resolution 2019-12-10 Appropriating Sums of Money to Various Funds and Agencies, Resolution 2019-12-11 Law Enforcement Budget Resolution 2019-12-12 Building Department Budget. **Motion carried: 5-2**, Nay Quinn and Barwick

- f) Resolution 2019-12-13 Adopting Financial Policies

Trustee Soles moved, and Trustee Miller seconded the **motion** to approve Resolution 2019-12-13 Adopting Financial Policies. **Motion carried: 7-0.**

9. Open Forum:

Mayor Vandernail Thanked Rytis Raila for working with the Town and best of luck in his future position.

10. Adjourn:

Trustee Quinn moved, and Trustee Waldow seconded the **motion** to adjourn. **Motion carried: 7-0.** Meeting adjourned at 7:25 p.m.

Antoinette McVeigh, Town Clerk