

**FRASER WATER & WASTEWATER COMMITTEE  
MINUTES**

**DATE:** Tuesday, April 09, 2019

**MEETING:** Regular Meeting

**PLACE:** Fraser Town Hall Board Room

**PRESENT:**  
**Committee:** Committee Chair Ron Anderson, Parnell Quinn, Dennis Soles, Mayor Philip Vandernail and Eileen Waldow

**Staff:** Town Manager Jeff Durbin; Finance Manager Beth Williams; Public Works Director Russell Pennington; Water Superintendent Adam Cwiklin

**Other:**

Committee Chair Anderson called the meeting to order at 9:02 a.m.

1. **Roll Call:**

2. **Approval of Agenda:**

Mayor Vandernail moved, and Soles seconded the **motion** to approve the Agenda. **Motion carried: 4-0.**

3. **Consent Agenda – Approval of Minutes:**

February 12, 2019

Soles moved, and Waldow seconded the **motion** to approve the minutes. **Motion carried: 4-0.**

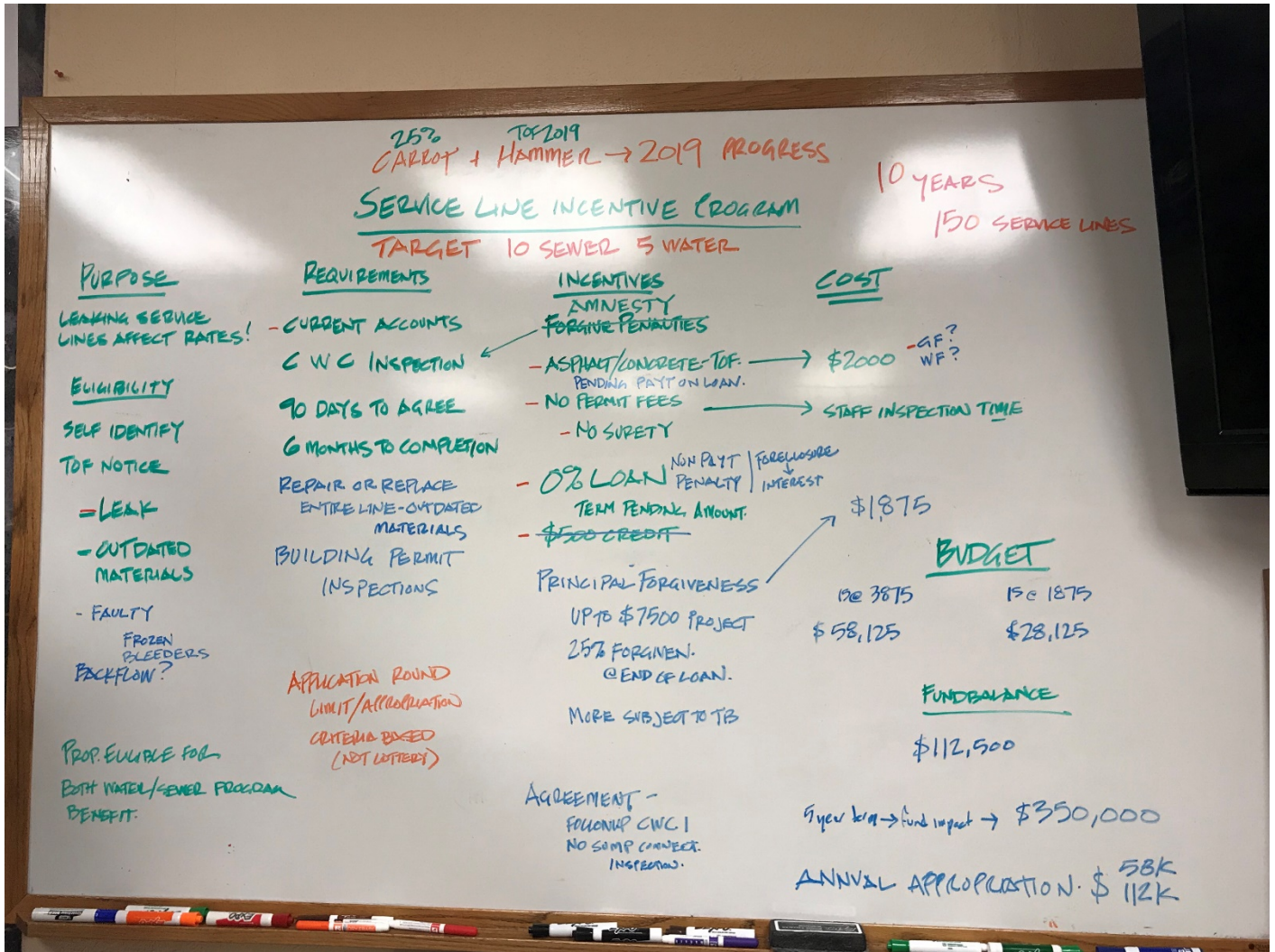
Parnell Quinn arrived at 9:05 a.m.

Eileen Waldow wanted to know when the Backflow Penalty Schedule was going before the Town Board and which Committee member was not for the Backflow Penalty Schedule. This could not be determined. Waldow moved and Vandernail seconded the **motion** to request Committee Members be identified when future votes are not unanimous. **Motion carried: 5-0.**

4. a. **Service Line Incentive Program:**

Jeff Durbin began the discussion for the Service Line Incentive Program. Jeff Durbin, Russell Pennington and Adam Cwiklin outlined the program on the white board prior to the meeting for discussion purposes. Jeff walked through the visual. See picture below.

Blue – Policy Questions; Green – Given/what is done today; Orange – Timeline; Red – Definitive things the Town does



Mayor Vandernail moved and Soles seconded the **motion** to recommend to the Town Board to review and discuss the Service Line Incentive Program as outlined in the picture above and to determine the amount of forgiveness for service line loans. **Motion carried: 5-0.**

5. **Other Business:**

No Other Business to discuss.

6. **Adjourn:**

Quinn moved to end the Regular Meeting and Waldow seconded the **motion** to adjourn. **Motion carried: 5-0.** Meeting adjourned at 10:49 a.m.

Beth Williams, Finance Manager