

**FRASER WATER & WASTEWATER COMMITTEE  
MINUTES**

**DATE:** Tuesday, January 15, 2019

**MEETING:** Regular Meeting

**PLACE:** Fraser Town Hall Board Room

**PRESENT:**

**Committee:** Herb Meyring, Parnell Quinn, Dennis Soles, Eileen Waldow and Bob Wolf

**Staff:**

Town Manager Jeff Durbin; Finance Manager Beth Williams; Public Works Director Russell Pennington; Water Superintendent Adam Cwiklin; Utilities Administrator Rytis Raila; Equipment Operator – Utilities Brad Rome

**Other:**

Soles called the meeting to order at 9:06 a.m. in lieu of the Committee Chair Anderson's absence

1. **Roll Call:**

2. **Approval of Agenda:**

Wolf moved, and Waldow seconded the **motion** to approve the Agenda. **Motion carried: 4-0.**

3. **Consent Agenda – Approval of Minutes:**

December 11, 2018

Wolf moved, and Waldow seconded the **motion** to approve the minutes. **Motion carried: 4-0.**

Parnell Quinn arrived at 9:12 a.m.

4. a. **Consumption Rate Schedule:**

Rytis Raila described a handout containing data on what other mountain communities charged their utility customers for water & sewer. He also presented more data on what different tiers would look like for Residential and Commercial customers. This information led to a discussion about what the goal is for water consumption tier rates for the Town of Fraser water utilities. The goal is conservation. Different water consumption tier rate scenarios for Residential customers was discussed. Commercial customers were not discussed at this time. Communication on how and when the new rates will be implemented was also discussed.

Meyring moved, and Waldow seconded the **motion** to present the residential water consumption rate tiers to the Board at the next available Board meeting for approval of the residential water consumption rate tier as presented by Rytis Raila. Tier 1 \$1.50 per 1,000 gallons from 0 – 15,000 gallons; Tier 2 \$3.00 per 1,000 gallons from 15,001 – 20,000 gallons; Tier 3 \$4.50 per 1,000 gallons for anything over 20,000 gallons; **Motion carried: 5-0**

4. b. **Backflow Program:**

Jeff Durbin started the discussion by giving an overview of the backflow process in regards to sending letter/notifications to customers in relation to their backflow device(s). He also mentioned that the Town Code needs to be amended with some sort of fee structure for those customers who

do not have the proper backflow device and/or not getting the proper tests done on their backflow device.

Adam Cwiklin gave the Town's backflow history and what the water utilities department is doing to get compliant with the State in regards to the Backflow Program. Currently, they are sending out surveys to Commercial property owners and are having one on one meetings with them to discuss the backflow program. He also discussed the information that will be in the letters/notifications that will be sent out to the property owners in regards to their backflow devices. Conversation about what needs to be done for a property owner to be compliant was also had which lead to what the fee should be for not being compliant. The Committee has requested for more information to help them make a decision about the fee such as a range of what will the cost be to have a tester test a backflow device, costs associated with installing the correct backflow device, etc.

**5. Other Business:**

Adam Cwiklin discussed water consumption trends for 2018 and pointed out that water usage/lost water was lower than the previous Nov-Dec timeframe.

**6. Adjourn:**

Meyring moved to end the Regular Meeting and Parnell seconded the **motion** to adjourn. **Motion carried: 5-0.** Meeting adjourned at 11:08 a.m.

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Beth Williams, Finance Manager