



MEMO TO: Mayor Vandernail and the Board of Trustees  
FROM: Russell Pennington, P.E., Public Works Director  
DATE: March 6, 2019  
SUBJECT: Staff Report PW: 2019 Public Works Facility Generator

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**MATTER BEFORE BOARD:**

Purchase and Installation of a Generator for the Public Works Facility

**ACTION REQUESTED:**

Approval of a budgeted expenditure from the Property Management – 125 Fraser Avenue Account of the 2019 General Fund for the purchase and installation of a generator for the Public Works Facility in the amount not-to-exceed (NTE) \$50,000.

**BACKGROUND:**

The 2019 Operating Budget includes the purchase and installation of a generator for the Public Works Facility. Currently, only the Town Hall building at the 153 Fraser Avenue location has a back up generator. Currently, the Public Works Facilities west of Town Hall do not have back-up power for when the power is out or interrupted. During a power outage, the fuel tanks become inoperable, the large overhead garage doors are very difficult to open, and the buildings become very dark inside.

The challenges presented by the loss of electrical service to the Public Works Facility could inhibit or delay the Public Works Staff to respond to events such as heavy snow storms or emergencies.

Staff has worked with Rocky Mountain Power to obtain a bid to provide a quote for a 60 kW Generac Industrial Generator similar to the generators that are at other Town facilities. The cost of the generator is 27,862.

Staff has received a bid from Power to the People to install and connect the generator. The bid is \$18,540.

The total cost to purchase and install a generator for the Public Works Facilities is \$46,402.

RECOMMENDATION:

Motion to approve **Resolution No. 2019-03-02** authorizing the Town Manager to purchase a generator from Rocky Mountain Power Generation, Inc. and enter into a contract with Power to the People for installation using the Capital Projects Fund in an amount not to exceed \$50,000.