



**Water and Wastewater Committee
Regular Meeting Agenda
Fraser Town Hall, 153 Fraser Avenue
Tuesday September 10, 2019
9:00 AM - 11:00 AM**

NOTE: Times are approximate and agenda subject to change

1. **Roll Call**
2. **Approval Of Agenda**
3. **Consent Agenda**
 - a. Minutes August 13, 2019

Documents:

[WWC 2019-08-13.Pdf](#)

4. **Discussion Items**
 - a. 2020 Budget And Rates
5. **Other Business**
6. **Adjourn**

Members of the Fraser Board of Trustees may attend this meeting.

**FRASER WATER & WASTEWATER COMMITTEE
MINUTES**

DATE: Tuesday, August 13, 2019

MEETING: Regular Meeting

PLACE: Fraser Town Hall Board Room

PRESENT:

Committee: Committee Chair Ron Anderson, Parnell Quinn, Dennis Soles, Mayor Philip Vandernail, Eileen Waldow and Bob Wolf

Staff: Town Manager Jeff Durbin; Finance Manager Beth Williams; Water Superintendent Adam Cwiklin

Other:

Committee Chair Anderson called the meeting to order at 9:07 a.m.

1. Roll Call:

2. Approval of Agenda:

Vandernail moved, and Waldow seconded the **motion** to approve the Agenda. **Motion carried: 4-0.**

3. Consent Agenda – Approval of Minutes:

May 14, 2019

Waldow moved, and Vandernail seconded the **motion** to approve the minutes. **Motion carried: 4-0.**

Parnell Quinn arrived at 9:12 a.m.

4. a. 2020 Joint Facilities Fund Budget:

Jeff Durbin went over the 2020 Joint Facilities Fund Budget.

Dennis Soles arrived at 9:32 a.m.

4. b. Water Audit Results:

Adam Cwiklin walked through the water audit software from the American Water Works Association and discussed the results of the water audit.

4. c. Service Line Warranty Program:

Adam Cwiklin received information from the Utility Service Partners (USP) in regards to the National League of Cities Service Line Warranty Program. The warranty program is offered to homeowners and covers the homeowners' water and sewer lines. USP operates and markets the program. Discussion followed.

4. d. Service Line Incentive Program Status:

Adam Cwiklin provided an update in regards to the Service Line Incentive Program. Properties have been identified as top priorities. These homeowners have been notified of the need to have their service lines fixed and have been given some information about the incentive program.

5. Other Business:

Bob Wolf inquired about the copper/lead water monitoring. Adam Cwiklin gave an update on the monitoring.

Committee Chair Ron Anderson inquired about a backflow status. Adam Cwiklin responded by saying they are still in the surveying stage and hope to start backflow testing for those surveyed soon.

6. Adjourn:

Soles moved to end the Regular Meeting and Wolf seconded the **motion** to adjourn. **Motion carried: 6-0.** Meeting adjourned at 10:56 a.m.

Beth Williams, Finance Manager