



**Water and Wastewater Committee
Regular Meeting Agenda
Fraser Town Hall, 153 Fraser Avenue
Tuesday August 13, 2019
9:00 AM - 11:00 AM**

NOTE: Times are approximate and agenda subject to change

1. Roll Call

2. Approval Of Agenda

3. Consent Agenda

- a. Minutes May 14, 2019

Documents:

[WWC 2019-05-14.Pdf](#)

4. Discussion Items

- a. 2020 Joint Facilities Fund Budget
b. Water Audit Results
c. Service Line Warranty Program

Documents:

[National League Of Cities Service Line Program.pdf](#)
[Term Sheet \(Fraser, CO\).Pdf](#)

- d. Service Line Incentive Program Status

5. Other Business

6. Adjourn

Members of the Fraser Board of Trustees may attend this meeting.

**FRASER WATER & WASTEWATER COMMITTEE
MINUTES**

DATE: Tuesday, May 14, 2019

MEETING: Regular Meeting

PLACE: Fraser Town Hall Board Room

PRESENT:

Committee: Herb Meyring, Parnell Quinn, Dennis Soles, Mayor Philip Vandernail, Eileen Waldow and Bob Wolf

Staff: Town Manager Jeff Durbin; Finance Manager Beth Williams; Public Works Director Russell Pennington; Water Superintendent Adam Cwiklin; Plant Superintendent Joe Fuqua; Wastewater Operator Logan Wray; Wastewater Operator Zach Sawatzky

Other:

Committee Chair Anderson called the meeting to order at 9:06 a.m.

1. Roll Call:

2. Approval of Agenda:

Meyring moved, and Waldow seconded the **motion** to approve the Agenda. **Motion carried: 4-0.**

3. Consent Agenda – Approval of Minutes:

April 9, 2019

Waldow moved, and Meyring seconded the **motion** to approve the minutes. **Motion carried: 4-0.**

Parnell Quinn arrived at 9:09 a.m.

4. a. Water System Communications Upgrade:

Adam Cwiklin discussed the Town of Fraser SCADA Master Plan for 2019.

Joe Fuqua, Logan Wray and Zach Sawatzky arrived at 9:22 a.m.

4. b. Wastewater Treatment Plant Proposed Capital Projects:

Logan Wray and Zach Sawatzky lead the discussion of the Upper Fraser Valley WWTP Capital Improvement Plan.

Dennis Soles arrived at 9:48 a.m.

5. Other Business:

Joe Fuqua discussed Project P at the Wastewater Treatment Plant.

6. **Adjourn:**

Soles moved to end the Regular Meeting and Quinn seconded the **motion** to adjourn. **Motion carried: 6-0.** Meeting adjourned at 10:51 a.m.

Beth Williams, Finance Manager

Hello Mr. Cwilkin,

You may have received some prior correspondence regarding the National League of Cities Service Line Program. We are the only service line program endorsed by the National League of Cities and partnered with 17 other State Leagues. Currently we are partnered with over 650 municipalities and utilities across North America, including 5 in CO. I'd like to set up a time to discuss this valuable program with you.

A few benefits of our program:

- Over \$454 million in repair costs saved over the last three years for 3.7 million homeowners
- No cost or liability to town to participate
- Ongoing revenue stream for town
- No public funds used; completely administered by us; turnkey approach
- Reduces call to town from homeowners regarding lateral line issues
- Town does not need to own or operate utility to participate
- Do not need to be NLC or state league member to participate
- Participation is always voluntary for homeowner

This conversation should take no longer than 20 minutes and will be used to discuss how our program may benefit your town and your homeowners. Please let me know the best date and time for you. I look forward to hearing from you.

Kindest Regards,
Dennis

Dennis Lyon
Regional Area Director
Utility Service Partners
National League of Cities Service Line Program
412.266.9545 cell
dlyon@utilitysp.net

NLC Service Line Warranty Program
Town of Fraser, CO
Term Sheet
August 5, 2019
(Term Sheet valid for 90 days)

I. Initial Term. Three years

II. License Fee. \$0.50 per Product for each month that a Product is in force for a Property Owner (and for which payment is received by Company), aggregated and paid annually, for:
Town logo and name on letterhead, advertising, signature line, billing and marketing materials.

III. Products.

- a. External water service line plan (initially, \$6.75 per month)
- b. External sewer/septic line plan (initially, \$7.75 per month)
- c. Interior plumbing and drainage plan (initially, \$9.99 per month)

Company may adjust the foregoing Product fees; provided, that any such adjustment shall not exceed \$.50 per month in any 12-month period, unless otherwise agreed by the Parties in writing.

IV. Scope of Coverage.

- a. External water service line plan:
 - Property Owner responsibility: From the main to the external wall of the home.
 - Covers thawing of frozen external water lines.
 - Covers well service lines if applicable.
- b. External sewer/septic line plan:
 - Property Owner responsibility: From the exit point of the home to the main.
 - Covers septic lines if applicable.
- c. Interior plumbing and drainage plan:
 - Water supply pipes and drainage pipes within the interior of the home.

V. Marketing Campaigns. Company shall have the right to conduct up to three campaigns per year, comprised of up to six mailings and such other channels as may be mutually agreed. Initially, Company anticipates offering the Interior plumbing and drainage plan Product via in-bound channels only.