



**Board of Trustees
Regular Meeting Agenda
Fraser Town Hall, 153 Fraser Avenue and Virtually
Wednesday March 1, 2023
6:00 PM- 9:00 PM**

**Members of the Board may have dinner together @ 5:30
p.m.**

**NOTE: Times are approximate and agenda subject to
change**

**Watch the meeting live on Fraser's YouTube
Channel** <https://www.youtube.com/channel/UCs5aHnl7d-kk0j1cxV28DSg>

**Participate in the meeting through our virtual platform
Zoom Meeting Information**

<https://us02web.zoom.us/j/2590408013>

Meeting ID:259 040 8013

Phone 1-346-248-7799

1. **6:00 P.M. Roll Call**

2. **Approval Of Agenda**

3. **Consent Agenda**

a. Minutes February 15, 2023

Documents:

[TBM 2023-02-15.Pdf](#)

[Sign In Sheet 2-15-2023.Pdf](#)

b. Resolution 2023-03-01 Change Order To Complete The Water
Efficiency Plan And 10-Year Capital Improvement Plan

Documents:

[Resolution 2023-03-01 Change Order To Complete The Water Efficiency
Plan And 10-Year Capital Improvement Plan.pdf](#)

[Request For Consideration Of Change Order For WEP And 10-YR Water
CIP Merrick.pdf](#)

- c. Resolution 2023-03-02 Partial Surety Reduction Pursuant To SIA For Elk Creek Condominiums At Grand Park Lot 3

Documents:

[Resolution 2023-03-02 Surety Reduction For Elk Creek Condominiums At Grand Park Lot 3.Pdf](#)

4. **Open Forum**

- a. Business not on the agenda (If you would like to request time on a future agenda please contact the Town Clerk)

5. **Board Of County Commissioners Update**

6. **Liquor And Beer Licensing Authority**

- a. Safeway Modification Of Premises Liquor Licensing Authority - Antoinette

Documents:

[Staff Briefing Safeway Perminant Modification Of Premises.pdf](#)
[2023 Modification Of Premises.pdf](#)

7. **Discussion And Possible Action Regarding**

- a. Resolution 2023-03-03 Major Site Plan 461 Muse Drive - Julie Baseline

Documents:

[Resolution 2023-03-03 461 Muse Dr Final Plat.pdf](#)
[PC Resolution 2023-02-01 Recommending Approval Of Final Plat And Approving Major Site Plan For 461 Muse Drive.pdf](#)
[00 BOT Staff Report-461 Muse Dr Flnal Plat.pdf](#)
[01a 23 Nov 2022 PC Staff Report-461 Muse Dr Site Plan-Prelim Plat.pdf](#)
[01b 22 Feb 2022 PC Staff Report-461 Muse Dr Final Plat.pdf](#)
[01b PC Staff Report-461 Muse Dr Final Plat.pdf](#)
[02a Final Plat Application - 461 Muse Drive.pdf](#)
[02b Major Subd Final Plat Checklist.pdf](#)
[03 Cover Letter - 461 Muse Drive.pdf](#)
[04 Final Plat - Final Submittal - 461 Muse Drive.pdf](#)
[05a Site Plan Set - 461 Muse Drive A1-A8-S1-S5-C1.Pdf](#)
[05b Grading Plan C2 - 461 Muse Drive.pdf](#)
[05c Pond Details C3 - 461 Muse Drive.pdf](#)
[05d Material Board - 461 Muse Drive.pdf](#)
[06 Geotechnical Report - 461 Muse Drive.pdf](#)
[07 Drainage Report - 461 Muse Drive.pdf](#)
[08a HOA Declaration - 461 Muse Drive.PDF](#)
[08b HOA Articles Of Incorporation - 461 Muse Drive.PDF](#)
[08c HOA Bylaws - 461 Muse Drive.PDF](#)
[09 Statement Of Owners Of Mineral Rights.pdf](#)
[10 List Of Properties Within 200 Feet.pdf](#)
[11 Proof Of Public Notice.pdf](#)

12 461 Muse Dr Major Subd 2nd Referral Comments.pdf
13 Letter From Jane Mather And Mountain View Townhomes III HOA Owners.pdf

b. Ordinance No. 493 Amending Chapter 19 Regarding Subdivision Improvement Agreement

Documents:

Ordinance No. 493 Amending Chapter 19 Regarding Subdivision Improvement Agreement.pdf
SIA UPDATE MEMO 02.23.2023.Pdf

c. Resolution 2023-03-04 Adopting An Updated Open Records Policy - Antoinette

Documents:

Resolution 2023-03-04 Adopting An Updated Open Records Policy.pdf
2023 CORA Policy.pdf

d. United Business Bank Updated Approved Signers - Antoinette

e. Town Manager Transition Letter - Ed

Documents:

Ed Letter To BOT For Administrative Leave.pdf

8. **Updates**

a. Marketing And Events Update - Sarah

Documents:

Events Update.pdf

9. **Adjourn**

UPCOMING MEETING
WEDNESDAY, MARCH 15, 2023 BOARD OF TRUSTEES

<u>Board</u>	<u>Staff</u>
<u>Direct</u> : Define the service, product or value to be delivered	<u>Lead</u> : Future focused planning
<u>Protect</u> : Establish the operational boundaries to be respected by Staff and monitored by the Board	<u>Manage</u> : Now focused policy and procedural guidance to ensure on time, on budget, and on target service delivery
<u>Enable</u> : Advocacy, resource development, and role discipline	<u>Accomplish</u> : Ensure the work defined by the direction of the Board of Trustees is accomplished

Please contact the Town Clerk to request accommodations to assist people with

disabilities to participate in public meetings. Listening devices for people with hearing impairment are available upon request.

Town Clerk, Antoinette McVeigh 970-531-9943 or amcveigh@town.fraser.co.us